

Million Dollar Bursary Program

Acceptable Proof of Tuition Payment - SAMPLE

We're looking for five things in proof of tuition payment:

1. Name of post-secondary institution.
2. Student's name.
3. Program date.
4. Program in which the student is enrolled.
5. Tuition cost & account balance showing at least \$1000 has been applied to tuition.

For TRU or Okanagan College students, *Account Summary by Term* typically has everything we need:

The screenshot shows the 'myOkanagan' portal interface. At the top, the school name 'myOkanagan' is highlighted with a blue box labeled '1. School Name'. Below the navigation bar, the student's name 'STUDENT NAME' is highlighted with a blue box labeled '2. Student Name'. The page title is 'Account Summary by Term' with a timestamp 'Aug 22, 2017 02:17 pm'. A note states: 'Anticipated third party contract payments, financial aid, and memos are NOT included in this summary.' The 'Summary' section shows an 'Account Balance' of '\$0.00'. Below this is a table for 'Fall 2017' with columns 'Detail Code', 'Description', 'Charge', 'Payment', and 'Balance'. The table lists various charges and payments, with the 'Business Tuition' row showing a charge of '\$2,274.30' and a payment of '\$2,451.57'. The payment amount '\$2,451.57' is circled in red. A blue box labeled '3. Program Date' points to the 'Fall 2017' term. Another blue box labeled '4. Program Details' contains the text: 'To be eligible, award recipients be registered in fulltime studies in a diploma, degree or trade certification program'. A final blue box labeled '5. Proof of Tuition Payment' contains the text: 'We are looking to see that at least \$1000 has been applied to your tuition cost whether from payments or other financial awards.'

Detail Code	Description	Charge	Payment	Balance
F100				\$0.00
F131				\$0.00
F160				\$0.00
F161				\$0.00
F162				\$0.00
F195				\$0.00
F250				\$0.00
F251				\$0.00
M132				\$0.00
T680	Business Tuition	\$2,274.30	\$2,451.57	\$0.00
ONLN	On-Line Payment		\$200.00	\$0.00
WEBM	Mastercard Web Payment		\$30.00	\$0.00
WEBV	Visa Web Payment			\$0.00

For UBC students, a screenshot of *Tuition History* works great:

The screenshot shows the UBC Student Services website. The top navigation bar includes the UBC logo, a search bar, and the text 'UNIVERSITY OF BRITISH COLUMBIA STUDENT SERVICES'. Below this is a menu with options like HOME, ADMISSIONS, FINANCES, REGISTRATION, GRADES & RECORDS, EXAMS, HOUSING & FOOD, GRADUATION, PERSONAL INFO, MESSAGE CENTRE, and LOG OUT. The main content area is titled 'Tuition History' and shows details for the 2017 Winter term. A sidebar on the left lists various financial services. The main table displays 'Term 1 Assessments' and 'Term 2 Assessments' with columns for Description and Amount. A 'Total' row shows a balance of \$2,830.17. A 'Payment Schedule' table at the bottom shows due dates, descriptions, assessed amounts, paid amounts, and balances.

1. School Name

2. Student Name

3. Program Date

4. Program Details
To be eligible, award recipients be registered in fulltime studies in a diploma, degree or trade certification program

5. Proof of Tuition Payment
We are looking to see that at least \$1000 has been applied to your tuition cost whether from payments or other financial awards.

Due Date	Description	Assessed	Paid	Balance
September 6, 2017	September Instalment	\$3,142.58	\$3,142.58	\$0.00
January 8, 2018	January Instalment		\$0.00	